

# Academic Bankruptcy

Under this policy, all college-level work done at an earlier date is eliminated from compilation of the GPA and none of it is applied toward a degree at the college attended. Such work, however, will not be removed from the student's records.

A student must complete an **Academic Bankruptcy Request Form** and submit it to the Director of Student Services to declare Academic Bankruptcy under the following conditions:

- Student must have completed a minimum of 12 semester credit hours at this institution with a grade of "C", "S", or higher in each course since the most recent semester they are requesting bankruptcy. Students may request to bankrupt either one (1), two (2) or three (3) semesters. Bankruptcy will apply to all coursework completed during the requested semester(s). All coursework completed during that semester will be disregarded in calculating GPA.
- Student will not be able to count any courses taken during the bankruptcy semester(s) toward graduation; however, courses completed may meet academic prerequisite requirements.
- Courses completed during the bankruptcy semester(s) remain on the student's transcript. The transcript will have an Academic Bankruptcy notation.
- Other institutions may not honor the bankruptcy policy. Approval of academic bankruptcy status at the college does not guarantee other institutions will honor that status. Students should consult with their transfer institution for clarification.
- Academic bankruptcy may be declared only once. Under this policy, all college-level work done at an earlier date is eliminated from computation of the GPA and none of it is applied toward a degree of the college attended. Such work, however, will not be removed from the student's records.